



Boarding & Day Boarding Agreement

Today's Date:			
Owner:		Phone:	
Patient:		Sex:	
Breed:		Age:	
Color:			

Please provide an email address for confirmation of boarding reservations:

_____ @ _____

This agreement is entered into between Central Animal Hospital and the pet's Owner <first-name> <last-name> (and family).

Health Policy:

To ensure the protection of your pet as well as all the pets under our care, we require:

- Emergency contact information – please provide below. This information will be kept on file and should be someone whom we can contact if you are not reachable. We will also ask for emergency contact information each time your pet comes to stay with us as we understand that this can vary with each visit.

Person to contact in case of emergency: _____

Emergency phone number: _____

- Authorization to seek emergency medical treatment - In the event that we deem it necessary that your pet receive emergency medical care for a life-threatening situation, we will initiate medical diagnostics and treatment to stabilize your pet until you can be reached. Please initial here to indicate that you approve emergency treatment of your pet and the assumption of all costs related to such care: _____
- Instructions for other medical care - in the event that we believe your pet requires treatment to relieve immediate discomfort or to resolve an urgent medical condition, you may give us directions on how you would like us to proceed by selecting one of the following options:

_____ Please perform whatever services the doctor deems necessary for the best care of <animal> until someone can be reached. **OR**

_____ Do not administer any medical treatment until specific authorization is given.

- Written verification that your pet is up-to-date on all their preventive vaccinations: (**Dogs** – DHLPP, Bordetella, Rabies / **Cats** – FVRCP, Rabies). If your pet has had a full physical examination by one of our veterinarians in the last six months, we are able to administer any needed vaccines while he/she is boarding with us.

- Preventative flea and tick control– if any fleas or ticks are found on your pet, we will administer appropriate treatment and include the cost on your final invoice.
- That your pet be healthy prior to his/her stay with us – if he/she exhibits any signs of a contagious illness (such as coughing, sneezing, diarrhea) or has had exposure to any contagious diseases within the 30-days prior to boarding, we ask that you first call us to discuss. If symptoms develop during boarding, we will isolate your pet from the others and initiate medical diagnostics and treatment at your cost.
- Information about your pet’s previous medical history - in the event that your pet has an existing medical condition that you are aware of and/or seeking treatment for, please advise the Boarding Manager prior to your pet’s stay. We may request copies of medical records to keep on file in the event that the condition worsens or requires additional treatment during his/her stay.

Other Policies:

- Our boarding rates are calculated on a “by night” basis and are subject to change as deemed necessary. Pickup time is 12:00 noon. If your pet is picked-up after 12:00 noon, there will be a charge for the day equal to ½ (one-half) the nightly rate.
- If <animal> is on a medication while boarding, an additional charge will apply per day.
- We require a 48-hour notice of cancellation or change to your pet’s boarding reservation. If such notice is not received, we will attempt to fill the slot from our waiting list. If that is not possible, you will be billed the equivalent of two (2) nights of boarding.
- Payment for services provided are to be made before or after the pickup of your pet at the end of the stay. In the event that a check is returned for insufficient funds, the owner agrees to pay all fees associated with collecting this debt as well as an additional \$25 charge.
- We provide bedding, bowls and toys while your pet is boarding and encourage you to leave your pet’s belongings at home.
- We have made special arrangements for you to drop-off and pick-up your pet when our office is closed as follows:

Saturdays: 3pm - 4pm (½ day charge applies)

Sundays/Holidays: 10am – 11am AND 3pm – 4pm (½ day charge applies)

Drop-off’s during these times can only be accommodated if all paperwork is completed and current vaccination records are already on file. For security reasons, our staff have been directed to NOT open the Hospital doors for any reason outside of these designated hours; therefore, we will NOT be able to release your pet other than during normal business hours or during the times specified above.

Central Animal Hospital shall at all times exercise due diligence and reasonable care for <animal>. All pets shall be handled or cared for by our staff without liability on our part for loss or damage from disease, theft, fire, escape, injury or harm from any cause unless it is due to proven gross negligence by our staff. Owner voluntarily assumes all risks of illness, disease or harm that may befall your pet by allowing him/her to stay at Central Animal Hospital. Owner also understands that there will be times during your pet’s stay that there are no personnel on the premises.

I have read and understand this agreement:

Owner

Date